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| cid:2887E7B4-4235-4453-B7C9-14F4166BF0CB | Longridge Town Council  Council Offices, The Station Building  Berry Lane, Longridge, PR3 3JP  Telephone: **01772 782461**  email: [clerk@longridge-tc.gov.uk](http://h)  website: [www.longridge-tc.gov.uk](http://h) |

**Mission Statement**

Endeavour, through foresight and leadership, to enhance quality of life for Longridge residents and visitors.

Working to enrich facilities and nurture opportunity,

to protect and improve the built and natural environment, and promote community pride.

To the Mayor & Members of Longridge Town Council

You are summoned to attend the next meeting of the Town Council on

**Wednesday 13th April 2022 at 7pm.**

The meeting will be held in The Station Buildings, Berry Lane, Longridge

Acting Town Clerk

**1. Mayor's Welcome**

**2. To Receive Apologies**

**3. Declarations of Interests**

(and written requests for disclosable pecuniary interest dispensations)

[Note: Councillors are responsible for declaring any personal / prejudicial or disclosable pecuniary interest pertaining to matters on this agenda.](http://h)

[If the personal interest is a prejudicial interest or there is a disclosable pecuniary interest, then the individual member should not participate in a discussion or vote on](http://h) the matter and must withdraw from the meeting and not seek to influence a decision unless a dispensation request has been submitted in writing.

**4. Public Time**

**5. Approval of Minutes**

**To resolve to approve** as a correct record the

minutes of Council Meeting dated 9th March 2022.

**6. Consideration of Planning & Licence Applications**

**3/2022/0012, Cuckoo Hall Higher Road** Longridge PR3 2YX - : Demolition of existing agricultural building and residential dwelling and construction of 1 replacement dwelling

<https://www.ribblevalley.gov.uk/site/scripts/planx_details.php?appNumber=3%2F2022%2F0012>

**3/2022/0165 8 Springs Road,** Longridge PR3 3TE - Side extension and front and rear dormer extensions. Elevational changes from brick to render and extension to drive

<https://www.ribblevalley.gov.uk/site/scripts/planx_details.php?appNumber=3%2F2022%2F0165+>

**3/2022/0162 at Longridge Cricket Club Chipping Road** Longridge PR3 2NB - Development of new ramp and external viewing area to allow disabled access to clubhouse and terrace

<https://www.ribblevalley.gov.uk/site/scripts/planx_details.php?appNumber=3%2F2022%2F0162>

**3/2022/00238 at 12 Bowland Close** Longridge PR3 3TU - Proposed rear dormer extension, single storey rear extension and 2 storey side extension. Resubmission of 3/2021/1272.

<https://www.ribblevalley.gov.uk/site/scripts/planx_details.php?appNumber=3%2F2021%2F1272>

**3/2022/0007 30 Langdale Road** Longridge PR3 3EQ - Proposed side 2 storey extension and rear single storey to create utility.

<https://www.ribblevalley.gov.uk/site/scripts/planx_details.php?appNumber=3%2F2022%2F0007>

**3/2022/0192 11 Risedale Drive**, Longridge PR3 3SA - Proposed demolition of existing garage and conservatory and erection of new side and rear extensions along with loft conversion to include dormer to rear elevation.

<https://www.ribblevalley.gov.uk/site/scripts/planx_details.php?appNumber=3%2F2022%2F0192>

**3/2022/0324 Beech House, Alston Lane,** Longridge PR3 3BN - Proposed rear infill lean to bedroom extension.

<https://www.ribblevalley.gov.uk/site/scripts/planx_details.php?appNumber=3%2F2022%2F0324+>

**3/2022/0167 Land opposite Smithy Cottage Birks** Brow Longridge PR3 2TX - Erection of an agricultural building with external measurements of 6m x 6m and a height of 2.5m to the eaves for storage of machinery, animal feed and bedding and associated items.

<https://www.ribblevalley.gov.uk/site/scripts/planx_details.php?appNumber=3%2F2022%2F0167+>

**7. Longridge Pump Track**

**Council to discuss and note** the update from Longridge Pump Track Group.

**8. Petition to Save Longridge Community Gym**

**Council to discuss.**

**9. Support for Ukraine**

**Council to discuss and agree** response to the situation in Ukraine and initiatives to support the Ukrainians who have been displaced.

**10. Bus Shelter Next to Co-operative Store, Berry Lane**

**Council to discuss** Ribble Valley Borough Council plans to refurbish the bus shelter.

**11. Longridge High School Sports Centre**

**Council to note** the Mayor's verbal update.

**12. Longridge Police**

**Council to discuss and note** the responses from Longridge Police to questions put to them at the Council Meeting held on 9th March 2022**.**

**13. Estates Committee**

a) Reportfrom the Estates Committee.

**Council to note** the report.

b) Towneley Gardens Picnic Benches

**Council to note** the verbal update on damaged picnic benches at Towneley Gardens.

c) Estate's Management Register

**Council to note and discuss** items listedfor maintenance and discuss strategy and forecasting for works needed and anticipated dates of maintenance work.

**14. Budget Committee**

a) Report and updates

(Draft minutes of meeting held on Tues 5th April attached)

Grant award to  Longridge Field Day Events Ltd.

b) Cost increases for the cleaning of the Station Building and the Council Office

Proposal: To renew the cleaning contract with Rosemary Glen Cleaning, accepting the 6% price increase. (Attachment: Correspondence from Rosemary Glen)

Proposal: To contract with Rosemary Glen Cleaning to perform weekly cleaning of the Council Office as per quotation. (Attachment: Quotation from Rosemary Glen)

c) Longridge Band - Patron Fee

To note: Agreement to renew the annual fee of £500.00.

d) Queen's Platinum Jubilee

**Council to note verbal update from Cllr. R. Adamson on presentations to Longridge school children.**

**e) Internal Auditor**

**Council to discuss and agree** on Budget Committee's recommendation **of** the appointment of an internal auditor for 2020/21.

**15. Consideration of In Year Requests for Expenditure**

**Council to discuss and note the written report submitted by Cllr. S. Ashcroft and further approve the process for considering in year financial requests.**

**16. Parish and Town Councils' 'Highways Special' Conference**

**Council to discuss and note verbal update and the information sent from the Parish and Town Council Partnership Development Team - Transport Asset Management Plan (TAMP) and Works on the Highway Co-ordination and Inspection.**

**17. Service Centre Action Plan**

**Council to note** the verbal update.

**18. Meeting of the Electorate**

**Council to discuss and agree** the date of the Meeting of the Electorate. (Previous meeting July 2021).

**19. Succession of Mayor and Deputy Mayor 2022/23**

**Council to** **discuss and agree** succession of Mayor and Deputy Mayor for 2022/23 (Councillors wishing to put their name forward please inform the Acting Town Clerk).

**20. Mayoral Budget**

**Council to note** that Cllr. B. Dalgleish - Warburton wishes to contribute £500.00 of his Mayoral Budget to Longridge Community Arts (LCA) the remaining £500.00 will be transferred to Cllr. N. Stubbs in addition to his Mayoral Budget.

**21. Finance**

**Council to authorise payment** of the following**:**

**a.** **Resolve to pay** TPCS - £47.57 (landline/broadband bill Town Council office - 13.03.22-

12.04.22)

**b. Resolve to pay** Rosemary Glen - £1,025.81Cleaning of Station Buildings / Public Toilets March 2022

**c. Resolve to pay** Terry Lewis - £100 (Maintenance and upkeep of Recreational Grounds, Memorial Garden, Millennium Cross and path to the side of Station Buildings. February 2022)

**d. Resolve to pay** NALC / LALC - £900.80 for annual membership 01.04.2022 - 31.03.2023

**e.** **Resolve to pay** Ribble Valley Borough Council - £41.93 (Empy 2 hygiene units weekly at Berry Lane Toilets 01.4.2022 - 31.03.2023)

**f.** **Resolve to pay** Ribble Valley Borough Council - £437.65 (Removal of Commercial Waste from wheeled bin 28.03.2022 - 31.03.2023)

**Council to authorise** the following retrospective payments:

**a.** **Resolve to pay** Water Plus Ltd - £764.11 Water and wastewater bill, 21.11.21 to 08.03.22.

**b. Resolve to pay** RK Cottam & Son - £96.00 Unblocking of public toilets, Berry Lane, March 2022.

**Council to note the following direct debits** which are for information only**:**

a. Salary - £869.18 (March)

b. Electric Bill - £610.51 (02.02.2022 - 10.03.2022)

c. Gas Bill - £239.69 (22.02.2022 - 21.03.2022)

d. Hygiene Bins Station Buildings - £61.34 (February)

**22. Items in Progress**

**23. DATE OF NEXT MEETING**

The next Council Meeting will be held on Wednesday 11th May 2022

**By virtue of the confidential nature of the business to be transacted it is resolved that the public be excluded from the meeting.**

**24. LSEC and The Civic Hall**

**Council to discuss and note** the verbal update.